

The SIU Extended Campus at Southern Illinois University Carbondale invites applications for an extra-help program/student advisor position for the SIU Carbondale Office at Naval Submarine Base (NSB), New London-Groton, CT. This position will serve as the site liaison and provide academic advisement and administrative services for SIU Carbondale's Bachelor of Science Degree in the Workforce Education and Development program that is offered at NSB New London, Groton, CT. Acceptance of the extra-help position will not prevent one from applying for the permanent position.

Required Qualifications: Bachelor's degree by date of hire, available to work some Saturdays and one year of experience in customer service.

Preferred Qualifications: The successful applicant should demonstrate excellent interpersonal communication abilities and proficiency in general computer applications.

Applicants may be subject to background check via RapidGate for military site access.

Salary: \$13.71 per hour.

Application Deadline: 12 April 2017 or until a suitable applicant is found.

To Apply: Send a letter of interest, a resume, copy of transcripts, and the names, addresses, telephone numbers and e-mail addresses of three professional references who can attest to the applicant's character and qualifications for this position to:

Program/Student Advisor Search- NSB New London
SIU Extended Campus
Mail Code 6513
SIU Carbondale
850 Lincoln Drive - Northwest Annex A 134
Carbondale, Illinois 62901
ecpersonnel@siu.edu

SIU Carbondale is an affirmative action/equal opportunity employer of individuals with disabilities and protected veterans that strives to enhance its ability to develop a diverse faculty and staff and to increase its potential to serve a diverse student population. All applications are welcomed and encouraged and will receive consideration.