

Online DEV Grant Submission Course

In this how-to guide, learn how to self-enroll into Online DEV Gant Submission course on D2L, how to access this course, how to submit a grant application for an individual course, and how to submit a grant application for a program.

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Self-enroll into an Open D2L course.

1. Log into <u>D2L</u> through **SIU Account Login** with your SIU credentials.

SIUG Southern Illinois University

Welcome to MyCourses

MyCourses is supported by the Center for Teaching Excellence and provides access to materials and activities for both on-campus and distance education courses.

Is your computer ready to run D2L Brightspace? System Check (highly recommended)

SalukiTech Solution Center (618) 453-5155

salukitech@siu.edu

The preferred method to logon to MyCourses for all SIJ students, faculty, and staff is through SalukiNet.



SIU Mission Statement

SIU embraces a unique tradition of access and opportunity, inclusive excellence, innovation in research and creativity, and outstanding teaching focused on nurturing student success. As a nationally ranked public research university and regional economic catalyst, we create and exchange knowledge to shape future leaders, improve our communities, and transform lives.

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2. From the homepage, click on **Self-Register** in the upper left corner.

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Important Info v Need an announcement posted? Need D2L help? Click the "Get Help" bubble in the lower right corne	er of your screen.
Announcements 🗸	Work To Do 🗸
Resources for Salukis v	SIU Office 365 🗸

3. Select **Online DEV Grant Submission F23 course**. If you do not see the course on the page, enter the name of the course in the search box and click on the magnifying glass to the right to conduct a search.

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JPDEMO-101-001 - JP Demo Fall 2023 JPDEMO.202360 • Fall 2023	Graduate Assistant Pre- Orientation -Fall 23 GAPO.202360	The Great Escape TGE.202340 • Open	



4. Click on the course and then click on **Enroll in Course**.

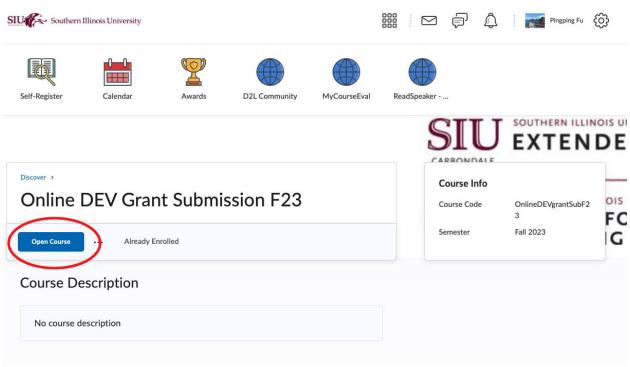
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5. Click on **Ok**.

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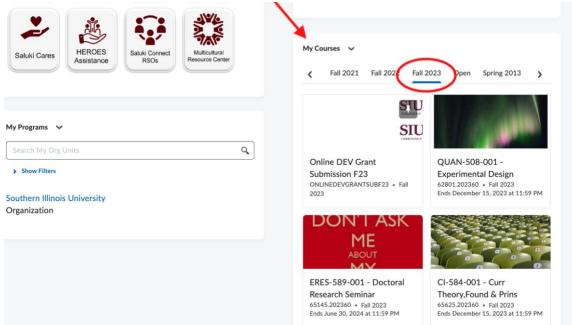


6. Click on **Open Course** to access the course.



Access Self-enrolled D2L Open Course

1. From D2L homepage, scroll down to **My Courses** section in the bottom right corner. Click on **Fall 2023** selector.



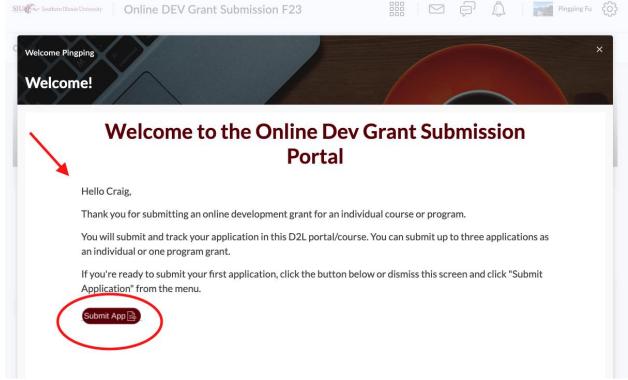
2. Select **Online DEV Grant Submissions F23** for access. If needed, click on **View All Courses** to access the target course.

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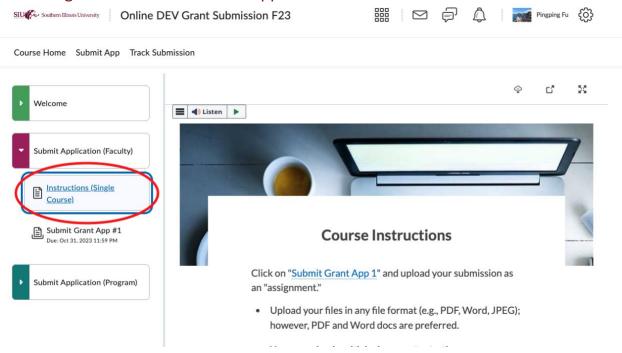


Submit a Grant Application for an Individual Course

1. After entering the Online DEV Grant Submission F23 course, read the Welcome message and then click on **Submit App**.



2. On this page, click on **Instructions (Single course)** to read the instructions on the right for individual course application.





3. After reading the instructions, click on **Submit Grant APP #1** below Instructions in the folder and then click on **Go to Assignment**.

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Course Home Submit App Track Submission	
▶ Welcome	
Submit Application (Faculty)	
Instructions (Single Course)	
▶ Submit Application (Program)	Ssignment in the Assignments tool. Go to Assignment

 Click on Add a File to upload your application. Additional message can be entered into the text editor below. Submit Grant App #1

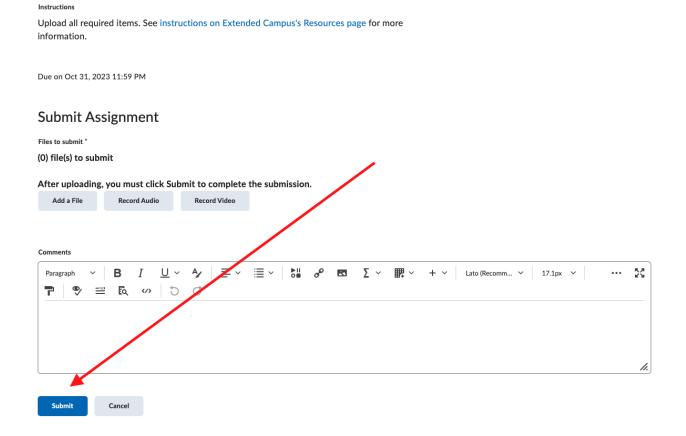
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▼ Hide Assignment Information	
Instructions	
Upload all required items. See instructions on Extended Campus's Resources page for more information.	
Due on Oct 31, 2023 11:59 PM	
Submit Assignment	
Files to submit *	
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After uploading, you must click Submit to complete the submission.	
Add a File Record Audio Record Video	
Comments	
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▼ Hide Assignment Information

Finally, click on Submit in the bottom left corner. Submit Grant App #1



 Now you have successfully submitted your application. You may get an email confirmation. Click on **Done** if you want to close the page. Click on **Upload More Files** if you want to upload additional files.

File submission successful

Submission ID 4123911 Submission(s) SAS Syntax and Output for Assignment 3.pdf (744.13 KB) Comments Assignment Submit Grant App #1 Submission Date Sep 15, 2023 10:15 AM Submitted By **Pingping Fu** Total File Size 744.13 KB Email Status **Confirmation Email Sent Successfully** Instructions Upload all required items. See instructions on Extended Campy's's Resources page for more information. View History Upload More Files Done

Submit an Application for a Program

1. After entering Online DEV Grant Submission F23, click on **Submit App** in the navbar.

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Course Home Submit App Track Submission		
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2. Click on **Submit Application (Program)** folder.

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Instructions (Single Course)	Submit Application (Faculty)	
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E Submit Grant App #2 Due: Oct 31, 2023 11:59 PM		
Submit Application (Program)		



4.

Bubmit Program Grant Due: Oct 31, 2023 11:59 PM

3. Click on **Program Grant Instructions** to read the instructions on the right

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Program Grant Instructions		ny file format (e.g., PDF, Word, JPEC nd Word docs are preferred.	3);
Submit Program Grant Due: Oct 31, 2023 11:59 PM		multiple documents at a time. You c ve folder if you prefer. Place this in t	
Click on Submit Program (SUL Southern Illinois University Online DEV Gr	Grant and click on (Go to Assignment.	المعند
Course Home Submit App Track Submission	1		
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Submit Application (Faculty)			
Submit Application (Program)			
Program Grant			

View the assignment in the Assignments tool.

2 Go to Assignment

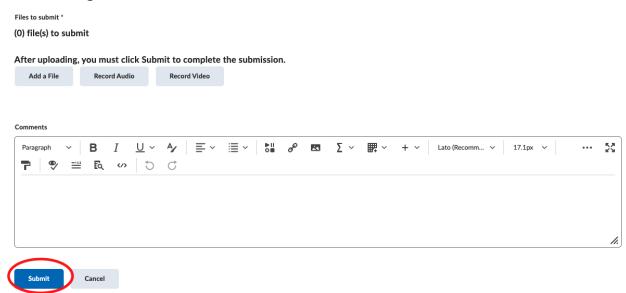
Click on Add a File to upload your application. Additional message can be entered into the text editor below. Assignments > Submit Program Grant

Submit Program Grant

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▼ Hide Assignment Information
Instructions
Upload all required items. See instructions for more information.
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Submit Assignment
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6. Click on **Submit** in the bottom left corner.

Submit Assignment



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 Now you have successfully submitted your application. You may receive an email notification. Click on **Done** if you want to close the page. Click on **Upload More Files** if you want to submit additional documents.

File submission successful

Submission ID 4123911 Submission(s) SAS Syntax and Output for Assignment 3.pdf (744.13 KB) Comments Assignment Submit Grant App #1 Submission Date Sep 15, 2023 10:15 AM Submitted By **Pingping Fu** Total File Size 744.13 KB Email Status **Confirmation Email Sent Successfully** Instructions Upload all required items. See instructions on Extended Campy's's Resources page for more information. View History Upload More Files Done